

2006-2008 3rd DRAFT

## Training and Technical Assistance Subcommittee

**Indicator #13 (SPP)**      Percent of youth aged 16 and above with an IEP that includes coordinated, measurable, annual IEP goals and transition services that will reasonably enable the student to meet the post-secondary goals.

**Indicator #14 (SPP)**      Percent of youth who had IEPs, are no longer in secondary school and who have been competitively employed, enrolled in some type of postsecondary school, or both, within one year of leaving high school.

Activities to Achieve Results	Timelines	Resources needed
1. To develop recommendations annually for transition-related training and present to full Task Force.	01/06 – 3/06 and 01/07 – 3/07	TTF members
2. To develop annual professional development proposal for SERC Transition Initiative.	03/06 & 03/07	SERC Transition Consultant, State Transition Consultant
3. To update/revise <i>Transition Manual</i> to reflect IDEA 2004 and 2006 Regulations changes.	12/06	SERC Transition Consultant, State Transition Consultant, TTF
4. To update parallel training modules to complement the <i>Transition Manual</i> .	1/07	SERC Transition Consultant, State Transition Consultant
5. To disseminate <i>Transition Manual</i> throughout CT.	Spring 07	State Transition Consultant
6. To conduct a “Train the Trainer” series to train at least 20 individuals to be available to provide transition training to LEA’s, families, agency personnel.	2/07 – 5/07	<i>Transition Manual</i> , Training modules, TTF members, other interested individuals
7. To disseminate, post to SDE website and use <i>Transition IEP Goals, Objectives and Services Checklist</i> to inform self-monitoring process for districts; followed by relevant TA and training.	2/07	SERC Transition Consultant, State Transition Consultant, All TTF subcommittees
8. To disseminate information about the availability of trained presenters.	1/07 – ongoing	State Transition Consultant, TTF , members, SERC, parent groups
9. To support the activities of the five regional Transition Networks by providing funding and coordination for regional training.	07/06 – ongoing	State Transition Consultant, BSE, SERC

## Interagency Collaboration Subcommittee

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Activities to Achieve Results	Timelines	Resources needed
1. To maintain the state-level position of consultant to Transition Services, co-funded by the Department of Education, Bureau of Special Education and the Department of Social Services, Bureau of Rehabilitation Services.	09/06 – ongoing	BSE/BRS
2. To maintain and support the state-level interagency Transition Task Force to guide and monitor the implementation of CT’s <i>Secondary Transition Strategic Plan</i> .	09/06 – ongoing	State Transition Consultant Bi-Monthly meeting of TTF TTF subcommittee work
3. To work with the BRS Transition Committee to support the BRS Transition Counselors in 6 Urban districts as well as other counselors acting as high school transition liaisons.	09/06 – ongoing	State Transition Consultant
4. To continue to support Transition Task Force members in their participation in additional national-, state- and regional-level committees and commissions to ensure transition issues are integrated into each commission/committee plan. These commissions/committees include:	09/06 – ongoing	TTF Members
<ul style="list-style-type: none"> <li>• State Advisory Council on Special Education</li> <li>• State Rehabilitation Council</li> <li>• CSPD Council</li> <li>• Governor’s Committee on the Employment of People with Disabilities</li> <li>• Governor’s Coalition of Employment of Youth with Disabilities</li> <li>• CT Association on Higher Education and Disabilities</li> <li>• Real Choices Systems Change Grant</li> <li>• State Independent Living Council UAP</li> <li>• Consumer Advisory Council</li> <li>• BRS Transition Committee</li> <li>• New England Regional transition Coordinators Committee</li> <li>• DOL – Youth Vision Team</li> <li>• National Governor’s Academy</li> </ul>	<ul style="list-style-type: none"> <li>• High School/High Tech</li> <li>• Job Corp</li> <li>• APSE</li> <li>• National Career Development Association</li> <li>• American Counseling Association</li> <li>• LDA of CT</li> <li>• DMHAS Transition Conference</li> <li>• ADHD Task Force</li> <li>• GED Disability Ad. Com</li> <li>• UCE Consumer Ad. Com</li> <li>• New Haven Mentoring Project</li> <li>• Regional Transition Networks</li> </ul>	<ul style="list-style-type: none"> <li>• Youth Leadership Forum</li> <li>• UCE Assistive Technology</li> <li>• CT SW Disabilities Task Force</li> <li>• CACLD</li> <li>• CT Lifespan Respite Coalition</li> <li>• CT Youth Vision Team</li> <li>• BIAC</li> <li>• Children&amp; Youth with Special Health Care Needs/DPH</li> <li>• CEC (DCDT/DDD/DLD)</li> <li>• Workforce Alliance Youth Council</li> <li>• Gateway CC ‘Step Forward’ Advisory Council</li> <li>• Brain Injury Association of CT</li> <li>• SDE – Career and Tech Ed.</li> <li>• Regional Youth Council</li> </ul>

Activities to Achieve Results	Timelines	Resources needed
5. To determine procedures to locate or link to transition-related information on all relevant state agency websites.	07/06 – 06/07 & ongoing	Subcommittee members (SERC, BRS, DMR, BESB, DCF, DMHAS, DOL, DO-IT)
6. To investigate the accessibility of CT’s One-Stop Centers and programs/services available to students with disabilities at their Career Centers.	09/06 – 06/07	All subcommittee members
7. To disseminate information about CT’s One-Stop Centers and the Career Express to school personnel to encourage better student self-advocacy and use of community resources.	10/06 – ongoing	State Transition Consultant, respective members of subcommittee
8. To schedule meetings with BRS counselors and school personnel where relationships need strengthening.	10/06 – ongoing	State Transition Consultant, respective members of subcommittee
9. To investigate data collection procedures at BRS, DMR, BESB and DMHAS to determine if information related to number of students transitioning to their agency is captured on annual basis.	10/05 – ongoing	Subcommittee, SERC, SDE, other agencies as appropriate (e.g., NGA)
10. To annually submit transition topic recommendations for interagency training to SERC.	1/07 – 3/07 & 1/08 – 03/08	All subcommittee members

## Transition Assessment Subcommittee

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Activities to Achieve Results	Timelines	Resources needed
1. To develop a comprehensive manual of “age-appropriate” transition assessment tools and processes to support LEA personnel in their transition planning efforts.	01/06 – 12/06	Subcommittee members
2. To assess informal tools and processes used in urban, rural and suburban areas for similarities & differences.	01/06 – 06/06	Subcommittee members, TTF members
3. To research the availability of current culture-sensitive & self-advocacy assessment tools & processes.	01/06 -12/06	Subcommittee members
4. To develop dissemination strategies for the <i>Manual</i> , including alternative formats: CDs; SERC, SDE, BRS, BESB, DMR, DMHAS websites. Identify the need for a Spanish version. Determine quantity needed	01/06 - ongoing	State Transition Consultant, SERC, other agencies
5. To secure resources for the printing and dissemination of this <i>Manual</i>	03/07	SDE; SERC
6. To disseminate <i>Manual</i> to LEAs; local and state agencies	ongoing	SDE; SERC
7. To annually submit transition topic recommendations for transition assessment to SERC	1/06 – 3/06 and 1/07 – 3/07	Subcommittee members

## Postsecondary Education/Employment Subcommittee

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Activities to Achieve Results	Timelines	Resources needed
<p><b>1.</b> To develop implementation procedures, sample protocols and FAQ dealing with the “Summary of Performance” as required by IDEA 2004. Present completed products to Chief, Bureau of Special Education for final approval.</p>	03/06 – 06/06	Subcommittee members; State Transition Consultant
<p>2. To continue to maintain the Computerized Placement Test (CPT) at Tunxis Community College and formalize arrangement.</p>	09/06 - ongoing	Subcommittee members, TTF members
<p><b>3.</b> To expand Placement Testing to two additional Community Colleges.</p>	6/06 – ongoing	Subcommittee members, TTF members, State Transition Consultant
<p><b>4.</b> Provide input and assistance to SERC for the statewide Transition to College Conference for educators and students.</p>	9/06 – 06/07	Subcommittee members, TTF members, SERC
<p>5. To review existing data on the 2004 Exiters survey to identify further needs for preparing students with disabilities to transition from school to work or postsecondary education.</p> <p style="margin-left: 20px;">a) Make recommendations to full TTF;</p> <p style="margin-left: 20px;">b) Develop an activity specifically focused on employment outcomes; and</p> <p style="margin-left: 20px;">c) Advocate for the implementation of an Exiters survey for regular education students.</p>	12/06 – 06/07	Subcommittee members, TTF members
<p>6. To annually submit transition topic recommendations for postsecondary education and employment to SERC</p>	1/06 – ongoing	Subcommittee members
<p><b>7. Self-Advocacy ??????</b></p>		

## Parent Dissemination and Training Subcommittee

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Activities to Achieve Results	Timelines	Resources needed
1. To revise “Building a Bridge from School to Adult Life” in <b>English and Spanish</b> , when IDEA 2004 regulations are completed.	07/06 – 12/06	Subcommittee
2. To disseminate “Building a Bridge from School to Adult Life” and other transition resources to all relevant parent groups, agencies.	06/06 – ongoing	Subcommittee, CPAC, SERC, SDE, State Agency representatives, LEA Special Education Directors
3. To ensure that parents receive up-to-date and accurate transition information from all statewide agencies (e.g., BRS, DMR, BESBE, DMHAS, DSS).	10/06 – ongoing	TTF members, SERC, State Transition Consultant
4. <b>To investigate alternative formats in which to provide transition publications to parents (e.g., audio tape vs. Spanish versions).</b>	10/06 – ongoing	Subcommittee, SERC, State Transition Consultant
5. To promote training statewide to parent and professionals at the completion of the train–the–trainer training and document the number of trainings.	09/06 – ongoing	TTF members, SERC, and other qualified trainers
6. <b>To consult with Regional Transition Networks regarding parent/student transition needs.</b>	9/06 – on-going	Subcommittee, TTF members, Regional Transition Networks
7. To annually submit transition topic recommendations for families to SERC.	1/06 – ongoing	Subcommittee, SERC, SDE, parent agencies, other agencies as appropriate
8. <b>Self-Advocacy ??????</b>		

## State Transition Consultant Responsibilities

Activities to Achieve Results	Timelines
1. To annually oversee the administration of the “Follow-Up Study of Exiters of Special Education.”	1/06 – ongoing
2. To annually review results of the “Follow-Up Study of Exiters of Special Education” and discuss results with Bureau staff, TTF, and other appropriate committees (e.g., State Advisory Council).	11/06
3. To develop a Transition Work Group to assist in setting targets and developing activities for the State Performance Plan and the Annual Progress Reports including revising the Exiter Study survey, processes, and procedures as needed.	09/06 – 3/07
4. To disseminate results of Exiter Study to all LEA’s and private special education facilities.	11/06 - ongoing
5. To facilitate the determination of the feasibility of conducting a follow-up study on a cohort of “regular education” students and/or a longitudinal study.	09/06 – 3/07
6. To respond to requests for transition-related training and technical assistance from LEA’s, parents, agency personnel and adult service providers to the greatest extent possible.	on-going
7. To coordinate the development of implementation procedures, sample protocols and FAQ dealing with the “Summary of Performance” as required by IDEA 2004. Present completed products to Chief, Bureau of Special Education for final approval.	1/06 – 9/06
8. To coordinate efforts to promote the use of the <i>Transition IEP Goals, Objectives and Services Checklist</i> by LEA’s to assess whether or not IEP goals and transition services are coordinated, measurable, and will reasonably enable a student to meet his/her postsecondary goals.	7/06 – on-going